

SYLLABUS Special Education V & VI Spring 2025



Topics in Special Education: TIRP V & VI CURR 5980 602 & CURR 5980 603

INSTRUCTORS



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•**THE SPECIAL EDUCATION GENERALIST TIRP V AND TIRP VI SEMESTER SCHEDULES OVERLAP, AND REQUIREMENTS FOR BOTH COULD BE ACCOMPLISHED SIMULTANEOUSLY.

THEREFORE, THE TIRP V & VI SYLLABUS FOR SPRING 2025 ARE INCLUDED IN THIS SYLLABUS. **THE TIRP VI SYLLABUS BEGINS ON PAGE 11.

SEMINAR SCHEDULE FOR TIRP SPED V & SPED TIRP VI

| Date | Time | Seminar Title | Room |
|------|-----------|--|--------------------|
| 1/11 | 9:00-2:00 | Intro to the SPED Practicum / Para-Educator Supervision Part I TIRP VI | BOCES |
| 1/25 | 8:00-4:00 | Educating Children of Color Summit | Fountain/Ft.Carson |
| | | | Trojan Arena |
| 2/01 | 9:00-2:00 | Special Education Transition I | COLU 323 |
| 2/08 | 9:00-2:00 | Special Education Transition 2 | COLU 322 |
| 2/22 | 9:00-2:00 | Reading and Writing Assessments to Drive Instruction | COLU 114 |
| | | | |
| 3/01 | 9:00-2:00 | A Systematic Approach to Teaching Vocabulary | COLU 114 |
| 3/08 | 9:00-2:00 | Reading is Comprehension: Strategies for Guiding Students Through | COLU 114 |
| | | Reading | |
| 3/15 | 9:00-2:00 | The Process of Writing for Teachers of Students with Special Needs #1 | COLU 114 |
| 4/05 | 9:00-2:00 | The Process of Writing for Teachers of Students with Special Needs #2 | COLU 115 |
| 4/12 | 9:00-2:00 | The Process of Writing for Teachers of Students with Special Needs #3 | COLU 115 |
| 4/26 | 9:00-2:00 | Para-Educator Supervision Part 2 TIRP VI | BOCES |

PURPOSE AND TEACHER QUALITY STANDARDS

PURPOSE

The Special Education Generalist TIRP V and TIRP VI semester schedules overlap, and requirements for both could be accomplished simultaneously. The SPED VI semester begins with an introduction to SPED VI Practicum requirements. With Program approval, teachers may schedule their practicum during the spring semester of the academic calendar. Planning the practicum during the spring semester is an option, not a requirement.

The SPED TIRP V semester schedule begins with a continuation of the SPED literacy study introduced during the previous fall semester (SPED TIRP IV). During this course, Fluency, Vocabulary, Morphology, Sentence Grammar, and Comprehension will be included as topics of study. In addition to literacy, SPED TIRP V will cover SPED Transition and Self Determination for students with disabilities.

TEACHER QUALITY STANDARDS

Standard I. Teachers demonstrate mastery of and pedagogical expertise in the content they teach.

Standard II. Teachers establish a safe, inclusive, and respectful learning environment for a diverse population of students.

Standard III. Teachers plan and deliver effective instruction and create an environment that facilitates learning for their students.

Standard IV. Teachers demonstrate professionalism through ethical conduct, reflection, and leadership.

SEMINAR SYNOPSIS

Session #1 Date: January 11 Location: BOCES

Seminar Title: Intro to SPED Practicum / Para-Educator Supervision – Part I (TIRP VI)

Intro to SPED Practicum: In order to facilitate planning, teachers will be introduced to the requirements of the TIRP VI Special Education Practicum. Practicum expectations will be discussed and examined.

Para-educator Supervision Part 1: In this seminar, teachers will develop an understanding of how to utilize para-educators in their classroom as well as identify the knowledge and skills all para-educators need to support students with disabilities in K-12 settings.

Session #2 Date: January 25 Location: Fountain/Ft. Carson

Seminar Title: Educating Children of Color Summit

The Educating Children of Color Summit is a collaborative conference sponsored by the ECOC and held at the Colorado College in Colorado Springs. The Educating Children of Color Summit provides a unique opportunity for educators, juvenile justice, and child welfare professionals to enhance their ability to retain and inspire the students they serve. It is also an opportunity for high school students to learn about themselves while they explore higher education. Finally, the Summit is an opportunity for parents to learn to communicate with schools and with their children to maximize their child's success.

To Register:

- 1. Click: https://www.educatingchildrenofcolor.org/ecocsummit
- 2. Click on Adult Session
- 3. Click Register
- 4. Choose Professional
- 5. Choose Professional-BOCES
- 6. Choose your three breakout sessions
- 7. Enter your attendee information
- 8. Review the information and submit
- 9. You should get a registration confirmation from the ECOC

This conference counts as 8 hours towards the CDE CLDE requirement for our program. If you do not wish to attend this one, you can substitute another eight-hour conference that meets the qualification for the CLDE hours. You will need to upload your certificate to Google Classroom by 4/27/24. We have a contract with ECOC for your tuition and will not pay for you to attend a different conference; that choice is yours.

Registration closes on January 10, 2025. Please upload your conference certificate to Google Classroom for attendance points and your conference reflection by 2/02/25.

If attending a different preapproved conference, please upload your conference certificate to Google Classroom for attendance points and your conference reflection by 4/27/25.

Session #3 Date: February 1 Location: UCCS: COLU 323

Seminar Title: Introduction to SPED Transition Part 1

SPED Transition Overview

- Transition in IDEA
- Self-Determination: What is it? Why is it important?
- Self-Determination and Transition Assessment

Student Development – Self-Determination Skills

Session #4 Date: February 8 Location: UCCS: COLU 322

Seminar Title: Introduction to SPED Transition Part 2

SPFD Transition Overview

- Interagency Collaboration
- Family Involvement
- Transition IEP
- Student-Focused Planning and IEP

Session #5 Date: February 22 Location: UCCS: COLU 114

Seminar Title: Reading and Writing Assessments to Drive Instructions

Overview:

- Reading assessments and the progression of skills
- Writing assessments and the need for monitoring.
- Successes and struggles of collecting data through the lens of Special Education.

The necessary instructional cycle for reading and writing will be discussed in this session.

Session #6 Date: March 1 Location: UCCS: COLU 114

Seminar Title: A Systematic Approach to Teaching Vocabulary

Overview:

- Basic understanding of the need to teach vocabulary
- A systematic approach to teaching vocabulary within the reading instruction cycle Strategies that can explicitly teach vocabulary.

Session #7 Date: March 8 Location: UCCS: COLU 114

Seminar Title: Reading is Comprehension: Strategies for Guiding Students Through Reading

Overview:

- Literal and inferential comprehension
- Strategies to apply to "understanding what we read."
- A guided reading or close reading

Purpose of reading- defining active reading

Session #8 Date: March 15 Location: UCCS: COLU 114

Seminar Title: The Process of Writing for Teachers of Students with Special Needs, 1

- Why teach Writing? History, national assessment, connection to reading
- How Children Learn to Write
- Characteristics of Good & Poor Writers including the Role of Memory in Writing
- Importance of Oral Language Development & Its Relationship to Reading/Writing Proficiency, including implications for language learners
- Introduction of the Writing Process, including Incorporating Oral Language in the Classroom as a pre-write

- Letter formation & Dysgraphia
- Orthography: mapping phonemes to graphemes
- Early childhood: What goes into a writing center? Writing supports: how does this look in the Special Education classroom? Or with students with special needs at any age?
- Analysis of student work; setting goals for instruction and implementation

**Before Class **Read LETRS Module 9 Chapter #1 & Chapter #2. Read Teaching Students with Dyslexia and Dysgraphia by Berninger & Wolf. Bring samples of your students' writing for analysis and discussion.

Session #9 Date: April 5 Location: UCCS: COLU 115

Seminar Title: The Process of Writing for Teachers of Students with Special Needs, 2

- Revisit Letter formation & Dysgraphia.
- The Writing Process
 - -Plan, Draft, Revise, Edit, Publish
- Mentor Text and the Mini-Lesson
- Sentence Syntax Fluency, Formation, and Fabricating

**Before Class: Read *LETRS Module 9* Chapter #3, # 4, 5, #6. Teach a writing mini-lesson using mentor text (bring that text). Use the resource 6 + 1 Traits of Writing by Ruth Culham to build this lesson. Reflect on the lesson and be ready to share it. Bring samples of your students' writing for analysis and discussion. Teach a letter formation lesson or a review, reflect, and be ready to share.

Session #10 Date: April 12 Location: UCCS: COLU 115

Seminar Title: The Process of Writing for Teachers of Students with Special Needs, Class 3

- The Writing Process, continued
 - -Plan, Draft, Revise, Edit, Publish
- Review the interaction of four language domains: Speaking, Listening, Reading, Writing

^{**}Before Class: Read and review course texts. Teach a second mini-lesson on writing using mentor text (bring that text). Use the resource 6 + 1 Traits of Writing by Ruth Culham to build this lesson. Reflect on the lesson & be ready to share. Bring samples of your students' writing for analysis and discussion.

Session #11 Date: April 26 Location: BOCES

Seminar Title: Para-Educator Supervision Part 2 (TIRP VI)

State and Federal legislation emphasizes the importance of adequate supervision for Para-educators. Teachers charged with supervision must learn strategies for directing para-educators' work to improve student achievement. In this seminar, teachers will develop and learn the keys to successfully supervising para-educators.

A luncheon/celebration will be held after the conclusion of the session.

UNIVERSITY OF COLORADO AT COLORADO SPRINGS GRADUATE CREDIT

University Credit—Graduate credit is available through the University of Colorado at Colorado Springs for each semester course at an additional cost. Enrollment procedures will be made available each semester via email and Google Classroom. Teachers enroll through the UCCS online enrollment system.

If a Teacher receives an "Incomplete", the teacher will not have completed this course, and college credit will not be granted.

COURSE EXPECTATIONS AND ATTENDANCE

Attendance and participation in class sessions and successful completion of assignments are required for the course to be completed. The class will begin and end on time. It is expected that
Teachers will be on time and attend the entire class.

Because your Alternative License is limited to two years and the length of the 2-Year Alternative Licensure Program is the same, there is no opportunity to retake a missed seminar. Therefore, attendance at all seminars is essential.

FINAL GRADE

GRADE POINTS FOR SPED TIRP V WILL BE ASSIGNED AS FOLLOWS:

TRIP V SPED

1/2 OF THE FINAL GRADE: CLASS ATTENDANCE/PARTICIPATION 54 points.

- Attendance points are based on the total number of class sessions held. This course has nine sessions, and six points are awarded for attendance at each seminar session.
- Points may be deducted for excessive tardiness or leaving early and cannot be recovered unless the absence is due to a work requirement. (See the section below regarding absences for work-related obligations).
- Participation points for ONLINE classes: One or more of your Saturday seminars may be online. Classes scheduled to be online are shorter than in-person classes. Opportunities for topic discussion during class are limited during online classes. Therefore, following online

classes, teachers must participate in the After-Seminar Online Discussion. Three of the six Attendance/Participation Points earned for ONLINE classes will be awarded for After-Seminar Online Discussion.

After-Seminar Online Discussion: Three questions relevant to the Zoom seminar of the day will be posted in Google Classroom where teachers can participate in the After-Seminar Online Discussion.

- 1. First, teachers must select and provide reflection upon at least one of the three posted questions.
- 2. Second, teachers are required to pose a relevant question.
- 3. Third, teachers are required to thoughtfully reflect on at least one of the questions submitted by a classmate.
- 4. Following the Saturday online seminar, the After-Seminar Online Discussion will be available until midnight on Sunday. After the Online Discussion has closed, late discussion entries will not be counted. No make-up assignment is available for non-participation in the Online Discussion.

CLASS ABSENCES FOR WORK-RELATED REQUIREMENTS:

Occasionally, a class must be missed due to **required** work-related activities. On those occasions, the teacher can avoid penalties for missing class. It is up to the teacher to initiate the process to prevent the loss of attendance points. All provisions regarding this process must be completed within two weeks of the class absence.

- If the school or school district requires that a teacher attend a professional development conference, training, or workshop, the teacher must provide the following:
 - 1. The teacher must provide documentation regarding the professional development activity and an email from a school administrator regarding the attendance requirement.
 - 2. The teacher will be awarded total points in this instance.
- If a teacher must miss a class due to required attendance at a school function (graduation, fundraiser, club sponsorship, awards ceremony, etc.), the teacher may be awarded total points for the missed class. In this instance, the teacher must:
 - 1. The teacher must complete the missed class's makeup assignment.
 - 2. An email from a school administrator regarding the attendance requirement is required.
- If a teacher must miss a class due to required coaching at an athletic event sponsored by the school or district, the teacher may be awarded total points for the missed class. In this instance, the teacher must:
 - 1. The teacher must complete the make-up assignment for the missed class.
 - 2. An email from a school administrator regarding the attendance requirement is required.

CLASS ABSENCE WITH MAKE-UP FOR EMERGENCY OR UNFORESEEN CIRCUMSTANCES:

As stated above, class/seminar attendance/participation is a mandatory requirement for successfully completing this course. Points are awarded to teachers for each class/seminar attended. The State specifies a minimum number of supervised professional development hours as a requirement for this program. The program is designed to meet those requirements. On a rare occasion, a serious circumstance may preclude a teacher from class attendance. If an emergency or unexpected circumstance prevents a teacher from attending a required seminar, the teacher may request an opportunity to make up for the absence by completing an additional assignment designed to replace a missed class/seminar. The request must be submitted in writing to sgriffin@ppboces.org and must include the reason for the absence. The program will accommodate one absence, without loss of points, in the event the teacher misses a class but completes the additional assignment. The make-up assignment must be submitted within one week of the class absence. There will be no opportunity for make-up beyond one absence during the semester.

**Class instructors may request that Teachers provide student work samples/artifacts for use during class sessions. Please note that providing those work samples/artifacts is part of the requirement for participation points in that class session.

AI (ARTIFICIAL INTELLIGENCE) POLICY

The use of generative AI tools is permitted in this course for the following activities:

- Brainstorming and refining your ideas
- Fine-tuning your research questions
- Finding information on your topic
- Drafting an outline to organize your thoughts
- Checking grammar and style

The use of generative AI tools is not permitted in this course for the following activities:

- Impersonating you in classroom contexts, such as by using the tool to compose discussion board replies or content that you put into a Teams or Zoom chat.
- Complete group work that your group has assigned to you unless it is mutually agreed upon that you may utilize the tool.
- Writing a draft of a writing assignment.
- Writing entire sentences, paragraphs, or papers to complete class assignments.

Submitting an assignment generated by AI as one's work is considered plagiarism and violates the UCCS Academic Honor Code policy: 2017-JUN-27_200-019 Academic Ethics Code-APPROVED.docx.pdf (uccs.edu).

Be advised: While using a grammar-checking application is allowed, plagiarism or using AI to generate an assignment will not be tolerated or accepted. Written work submitted as your own will be uploaded to AI and plagiarism software for analysis.

There will be no opportunity to resubmit and/or redo the assignment and zero points

TRIP V SPED

1/2 of the Final Grade: Formal Written Assignments and Projects—69 Total Points

Written assignments and projects are part of the course. The assigned work is designed to augment the development of the 2YALP Teacher and/or to reinforce class instruction. Assignments are expected to meet specific requirements and be completed on time.

- A late assignment/project will result in a reduction of points earned for that assignment.
- Point Reduction: One week late, 25% reduction; 2 weeks late, 50% reduction; 3 weeks late, No Credit Given. In the case of late assignments, the 2YALP teacher should notify the 2YALP office or the appropriate instructor that the missing assignment has been submitted.
- All written assignments in grammar, writing style, and spelling should be presented at the college level.
- All written assignments should be double-spaced and include a cover page. (The Seminar Feedback Assignment does not require a title page.) The cover page should include:
 - o Your name
 - Assignment title
 - o Date
 - O Cohort level (i.e., Elementary, Secondary or Special Education)
 - Grade level and course title (if applicable)
 - Name of school at which the teacher works
- Assignments that include citations must be in APA format unless otherwise required by the instructor.

SEMINAR FEEDBACK ASSIGNMENT

After each seminar, a feedback survey will be sent to each teacher via Google Classroom. Survey response is a required assignment for the semester. Each feedback survey has a point value of one toward your overall semester grade. This semester has nine seminars; therefore, the total survey response has a point value of 9. Survey response points are calculated as part of the final semester grade. The feedback survey will be released fifteen minutes before the seminar ends. Survey results contribute information for continuous program improvement and offer valuable guidance for the future.

Note: Remember that seminars are not designed to be "job-specific." They are designed to align with the Colorado Teacher Quality Standards as prescribed by the Colorado Department of Education and contribute to your overall development as a professional educator.

Seminar Feedback Assignments are due via Google Classroom by midnight following the seminar's conclusion. (Total Points, 9)

REFLECTION EDUCATING CHILDREN OF COLOR SUMMIT

The Educating Children of Color Summit is a conference that counts as 8 hours towards the CDE CLDE requirement for our program. Registration closes on January 10, 2025. We have a contract with ECOC for your registration fee, so you will not have to pay to attend this conference. Please upload your conference reflection by 2/02/25. The reflection assignment will be posted in Google Classroom. (10 points)

If you do not wish to attend this conference, you can substitute another eight-hour conference that meets the qualification for the CLDE hours and must be pre-approved by the Assistant Director. If you choose to attend a different conference, that choice is yours, but you are responsible for paying for the conference.

Please upload your conference certificate to Google Classroom for attendance points and your conference reflection by 4/27/25. Reflection assignments will be posted in Google Classroom. (10 points)

TRANSITION /SELF-DETERMINATION ASSESSMENT OR LESSON ASSIGNMENT

Complete an age-appropriate transition or self-determination assessment with a student OR teach a self-determination or transition lesson designed to develop the student's self-awareness, goal-setting, and attainment skills. Summarize the results and reflect on the experience. Specific instructions and criteria are provided in the rubric. (See rubric in Google Classroom)

Due date February 9, 2025. (30 points)

TRANSITION IEP CASE STUDY ASSIGNMENT

Complete an abbreviated Transition IEP from a case study including these IEP sections: Present Levels of Academic and Functional Performance, including transition assessments; Post-Secondary Goals; Transition Services; Course of Study; Annual Goals. Specific instructions and criteria for each section are provided in the rubric. (See Rubric in Google Classroom)

Due date February 16, 2025. (20 points)

2YALP – SPED GENERALIST V– SPRING SEMESTER 2025

| Date | Cohort | Topic | Place | Time | Instructor |
|------|-----------------|--------------------------------|--------------|-----------|-----------------|
| 1/11 | SPED TIRP | Intro to the SPED Practicum / | BOCES | 9:00-2:00 | L Williams- |
| | VI | Para-Educator Supervision | | | Blackwell |
| 1/25 | SPED TIRP | Educating Children of Color | Ft. Carson | 8:00-4:00 | Conference |
| | V | Summit | Trojan Arena | | Presenters |
| | | A certificate is required for | | | |
| | | attendance points. Reflection | | | |
| | | Assignment Due: 2/2/25 | | | |
| 2/01 | SPED TIRP | Special Education Transition 1 | UCCS: | 9:00-2:00 | D Shearer |
| | V | Assignment Due: 2/9/ 25 | COLU 323 | | |
| | SPED TIRP | | UCCS: | 9:00-2:00 | |
| 2/08 | V | Special Education Transition 2 | COLU 322 | | D Shearer |
| | | Assignment Due: 2/16/25 | | | |
| | SPED TIRP | Reading and Writing | UCCS: | 9:00-2:00 | |
| 2/22 | V | Assessments to Drive | COLU 114 | | Schoolmaster |
| | | Instruction | | | |
| _ | SPED TIRP | A Systematic Approach to | UCCS: | 9:00-2:00 | Schoolmaster |
| 3/01 | V | Teaching Vocabulary | COLU 114 | | |
| 3/08 | SPED TIRP | Reading is Comprehension: | UCCS: | 9:00-2:00 | |
| | V | Strategies for Guiding | COLU 114 | | Schoolmaster |
| | _ | Students Through Reading | | | |
| | SPED TIRP | The Process of Writing for | UCCS: | 9:00-2:00 | |
| 3/15 | V | Teachers of Students with | COLU 114 | | L Wolf |
| | 6050 TIDD | Special Needs, Class 1 | | | |
| | SPED TIRP | The Process of Writing for | 11000 | 0 00 0 00 | 1.34/.16 |
| 4/5 | V | Teachers of Students with | UCCS: | 9:00-2:00 | L Wolf |
| | CDED TIDD | Special Needs, Class 2 | COLU 115 | 0.00.2.00 | |
| 4/43 | SPED TIRP | The Process of Writing for | Heec | 9:00-2:00 | 1 \\\-15 |
| 4/12 | V | Teachers of Students with | UCCS | | L Wolf |
| | | Special Needs, Class 3 | COLU 115 | 0.00 2.00 | 1 \A/;II; a : a |
| 1/26 | CDED TIPE | CDCD Dracticum | DOCES. | 9:00-2:00 | L Williams- |
| 4/26 | SPED TIRP VI | SPED Practicum | BOCES | | Blackwell |
| | VI | | | | |
| | | | | | |

TIRP VI SPED Syllabus

Spring-Summer Special Education TIRP VI INTERNSHIP

SPED 5980-603

INSTRUCTORS

Assistant Director: Sue Sallee, ssallee@ppboces.org

Instructor/Field Coach: Linda Williams-Blackwell, lolliwb@gmail.com

Field Coach: Vivian Cook, vweimercook@hotmail.com

2YALP Web Site: www.tirp.org

SEMINAR SCHEDULE

| Date | Time | Seminar Title | Room |
|------|-----------|--|-------|
| 1/11 | 9:00-1:30 | Intro to Special Education Practicum/Para-Educator | BOCES |
| | | Supervision Part I | |
| 4/26 | 9:00-1:30 | Para-Educator Supervision Part 2 | BOCES |

PURPOSE

The SPED 2YALP VI Internship is the culminating field experience for the UCCS/PPBOCES Special Education Generalist licensure program. As a requirement for the Generalist License, 2YALP teachers must work in various settings with K12 students with the full range of abilities. During the internship experience, 2YALP teachers will demonstrate proficiency in the required Colorado Generalist Regulations and the Colorado Teacher Quality Standards in educational settings that utilize practices congruent with the UCCS/PPBOCES Special Education Generalist Program. Teachers must meet most of the Generalist competencies in their day-to-day work and field-based observations during the first year of the 2YALP program. 2YALP teachers will demonstrate designated standards and indicators during the internship. The teacher and field coach will determine the specific competencies that each teacher will demonstrate before submitting the Internship Application. Please contact your Field Coach before completing section 2 of the Internship Application. In the internship, the teachers will apply and integrate principles and techniques learned in previous courses with this new population of students. The Two Year Alternative Licensure Program will hold two seminar sessions to explain the requirements for the internship.

TEACHER QUALITY STANDARDS

Standard I. Teachers demonstrate mastery of and pedagogical expertise in the content they teach. **Standard II.** Teachers establish a safe, inclusive, and respectful learning environment for a diverse population of students.

Standard III. Teachers plan and deliver effective instruction and create an environment that facilitates learning for their students.

Standard IV. Teachers demonstrate professionalism through ethical conduct, reflection, and leadership.

SEMINAR SYNOPSIS

Session #1 Date: January 11 Location: BOCES

Seminar Title: Intro to Sp. Ed Practicum/Para-Educator Supervision Part I

Intro to Special Education Practicum: To facilitate planning, teachers will be introduced to the TIRP VI Special Education Practicum requirements. Practicum expectations will be discussed and examined.

Para-educator Supervision Part I: In this seminar, teachers will understand how to utilize para-educators in their classroom and identify the knowledge and skills all para-educators need to support students with disabilities in K-12 settings.

Session #2 Date: April 26 Location: BOCES

Seminar Title: Para-Educator Supervision Part 2

State and Federal legislation emphasizes the importance of adequate supervision for Paraeducators. Teachers charged with supervision must learn strategies for directing paraeducators' work to improve student achievement. In this seminar, teachers will develop and learn the keys to successfully supervising paraeducators.

A luncheon /celebration will be held following the conclusion of class.

UNIVERSITY OF COLORADO AT COLORADO SPRINGS GRADUATE CREDIT

University Credit—Graduate credit is available through the University of Colorado at Colorado Springs for each semester course at an additional cost. Enrollment procedures will be made available each semester via email and Google Classroom. Teachers enroll through the UCCS online enrollment system. If a Teacher receives an "Incomplete," the teacher will not have <u>completed this course</u>, and college credit will not be granted.

COURSE EXPECTATIONS AND ATTENDANCE

Attendance, participation in class sessions, and successful completion of assignments are required for completion of the course. The class will begin and end on time. <u>It is expected that Teachers</u> will be on time and attend the entire class.

Because your Alternative License is limited to two years and the length of the 2-Year Alternative Licensure Program is the same, there is no opportunity to retake a missed seminar. Therefore, attendance at all seminars is essential.

FINAL GRADE

The final grade for this course, required for licensure, is derived from two graded areas: **seminar attendance/participation and course assignments.**

- A total of 142 points is available for this course
- 20 points for attendance and participation
- 122 points for
 - Special Education Practicum and Reflective Journal Assignment (100)
 - Supervising Teacher Evaluation Assignment (20)
 - Seminar Feedback Assignment (2)

Grade Point Distribution:

| Percent | Points | <u>Grade</u> |
|---------|---------|--------------|
| 100-94% | 142-133 | = A |
| 93-90% | 132-128 | = A- |
| 89-87% | 127-124 | = B+ |
| 86-83% | 123-118 | = B |
| 82-80% | 117-114 | = B- |
| <80% | <113 | =Incomplete |

Grade points will be assigned as follows:

CLASS ATTENDANCE AND PARTICIPATION—20 POINTS

- Attendance points are based on the total number of class sessions held. This course has
 two sessions. Ten points are awarded for attendance at each seminar session.
- Points may be deducted for non-participation, excessive tardiness, or leaving early and cannot be recovered unless the absence is due to a work requirement. (See the section below regarding absences for work-related obligations).

CLASS ABSENCES FOR WORK-RELATED REQUIREMENTS:

Occasionally, a class must be missed due to **required** work-related activities. On those occasions, the teacher can avoid penalties for missing class. It is up to the teacher to initiate the process to prevent the loss of attendance points. All provisions regarding this process must be completed within two weeks of the class absence.

- If the school or school district requires that a teacher attend a professional development conference, training, or workshop, the teacher must provide the following:
 - 1. The teacher must provide documentation regarding the professional development

activity and an email from a school administrator regarding the attendance requirement.

- 2. The teacher will be awarded total points in this instance.
- If a teacher must miss a class due to required attendance at a school function (graduation, fundraiser, club sponsorship, awards ceremony, etc.), the teacher may be awarded total points for the missed class. In this instance, the teacher must:
 - 1. The teacher must complete the make-up assignment for the missed class.
 - 2. An email from a school administrator regarding the attendance requirement is required.
- If a teacher must miss a class due to required coaching at an athletic event sponsored by the school or district, the teacher may be awarded total points for the missed class. In this instance, the teacher must:
 - 1. The teacher must complete the make-up assignment for the missed class.
 - 2. An email from a school administrator regarding the attendance requirement is required.

FORMAL WRITTEN ASSIGNMENTS AND PROJECTS—122 POINTS

Written assignments and projects are part of the course. The assigned work is designed to augment the development of the 2YALP Teacher and to reinforce class instruction.

Assignments are expected to meet specific requirements and be completed on time. Assignments should reflect analysis and understanding of presented material and demonstrate an integration of presented concepts. Assignments in grammar, writing style, and spelling should be given at the college level. All written assignments must be word-processed, double-spaced, and include a cover page. The cover page should include your name, assignment title, date, and cohort group (i.e., Elementary, Secondary, or Special Education). Assignments that include citations must be in APA format unless otherwise required by the instructor.

SPECIAL EDUCATION VI WRITTEN ASSIGNMENTS

SEMINAR FEEDBACK ASSIGNMENT

After each seminar, a feedback survey will be sent to each teacher via Google Classroom. Survey response is a required assignment for the semester. Each feedback survey has a point value of one toward your overall semester grade. There are two seminars this semester; therefore, the total survey response has a point value of 2. Survey response points are calculated as part of the final semester grade. The feedback survey will be released fifteen minutes before the seminar ends. Survey results contribute information for continuous program improvement and offer valuable guidance for the future.

The Seminar Feedback Survey is due via Google Classroom by midnight on Sunday following the Saturday seminar. (1 point for each seminar for a total of 2 points)

SPECIAL EDUCATION REFLECTIVE JOURNAL ASSIGNMENT

After the 35-hour internship, the teacher will submit the Special Education Reflective Journal to the field coach for assessment. (The SRJ has a point value of 100 Points)

SUPERVISING TEACHER EVALUATION ASSIGNMENT

After the 35-hour internship, the teacher will submit the Supervising Teacher Evaluation Form. (20 Points)

PPBOCES/UCCS SPECIAL EDUCATION GENERALIST TWO-YEAR ALTERNATIVE LICENSURE PROGRAM INTERNSHIP REQUIREMENTS AND APPLICATION

2YALP VI INTERNSHIP

The internship allows the 2YALP special education teachers to demonstrate competency proficiency with students with varying levels of ability and disability. The internship experience should also be with students of a different age level and in a setting other than the teacher's experiences in their current school or teaching assignment. During the internship, each teacher must complete the competencies that the 2YALP teacher and Field Coach identified while completing the Internship Application.

ELIGIBILITY REQUIREMENTS

To determine whether you are eligible to register and begin the SPED 2YALP VI Internship, teachers must meet the following requirements:

- Successful completion of SPED 2YALP I − IV. SPED teachers may complete 2YALP VI concurrently with 2YALP V, or 2YALP VI may be taken any time up until three months before the expiration of your Alternative License.
- Submit evidence of a passing score on the PRAXIS II Special Education Generalist Test #5355 to the Program Coordinator.
- Completion of the SPED Generalist Internship Application with the field coach, identifying the following:
 - Competencies to be met by the Colorado Teacher Quality Standards and the Colorado Special Education Generalist Regulations.
 - Disability/age group of students to be taught during the internship
 - Environment in which the 35 hours of internship will take place.

Submit the application to the Program Coordinator for the Program Director's approval. During the SPED 2YALP VI Internship, the teacher will:

- Complete 35 hours of internship in an agreed-upon setting and disability/age group.
- Demonstrate agreed-upon competencies specified in the Internship Plan

- Complete the SPED Generalist Internship Reflective Journal within one month of completing the Internship. Points will be deducted for late work.
- Participate in an exit meeting with the field coach after the Internship.
- Either participate or have participated in two SPED VI Internship Seminars
- Schedule two formal observations with their Field coach.

Teachers must demonstrate compliance with Colorado Teacher Quality Standards and/or Colorado Special Education Generalist Regulations, complete SPED 2YALP, and be recommended for licensure by the Colorado Department of Education.

SEMINARS

SPED VI runs concurrently with SPED V. The seminars will occur at the beginning and end of the fifth semester.

GRADING

The successful completion of the following requirements determines the grade:

- 1. Attendance to both seminars (20 points)
- 2. Feedback Survey Assignments for both seminars (2 points)
- 3. Special Education Reflective Journal (100 points)
- 4. Supervising Teacher Evaluation (20 points)

$$(Total = 142)$$

Grade Point Distribution:

| Percent | Points | <u>Grade</u> |
|---------|---------|--------------|
| 100-94% | 142-133 | = A |
| 93-90% | 132-128 | = A- |
| 89-87% | 127-124 | = B+ |
| 86-83% | 123-118 | = B |
| 82-80% | 117-114 | = B- |
| <80% | <113 | =Incomplete |
| | | |

PPBOCES/UCCS SPECIAL EDUCATION GENERALIST TWO-YEAR ALTERNATIVE LICENSURE PROGRAM

INTERNSHIP APPLICATION INSTRUCTIONS

ELIGIBILITY REQUIREMENTS

Teachers who meet the following requirements may enroll in SPED 2YALP VI Internship:

- Successful completion of all 2YALP I IV Special Education coursework.
- A passing score on the PRAXIS II Generalist test #5355 is required.

1. Identification Information

Complete all necessary information.

2. Generalist Standards and Indicators Met During the Internship

The Field Coach will meet with the teacher to determine which Generalist standards and indicators to meet during the internship and to plan where, how, and with whom the 35 hours will be spent. The field coach will conduct two formal teacher observations to document proficiency of the selected standards and indicators during the 35-hour internship. The Field Coach will submit a record of these two observations to the program office.

3. Determine the Level and Disability of Students in Internship

Based on information including the competencies that the resident teacher has already demonstrated in the regular teaching assignment, as well as the identified internship Generalist Standards to be presented, the field coach and teacher will determine:

- The semester in which the internship will take place.
- The internship level, either elementary or secondary.
- Will the internship be with students whose disabilities are at a mild/moderate level of academic or behavioral disability or with students with more significant academic or behavioral support needs?
- The location where the 35 hours will take place. Provided the students meet the descriptors identified for the internship in an academic setting, this can be a typical school setting, a before-school, after-school, weekend, or summer program. The internship position may be paid or unpaid.

Suppose there is an option for a special education experience with students who meet the identified age and disability level agreed upon with the field coach. In that case, teachers may complete the 35-hour internship experience in the same school where they teach. Teachers must be able to work with students with various special education needs to meet the identified Generalist Standards and be evaluated by the field supervisor. The field coach, principal/site administrator, and teacher must agree in writing that opportunities are available to complete the identified competencies in the school's programs. To qualify for the Generalist K-12 special education licensure, teachers must also:

- Attend two SPED 2YALP VI Seminars (Time and Place TBD)
- Submit the completed Special Education Generalist Internship Reflective Journal (SRJ) to the field coach within one month of completing the internship. The Reflective Journal should focus on the standards the 2YALP teacher and Field Coach have decided the 2YALP teacher needs to work on. The Field Coach will grade/evaluate the journal using the attached rubric.
- Have the Special Education Field Coach document the completion of the identified Generalist Regulations and Teacher Quality Standards.

3. Select Elementary or Secondary for the Internship and indicate the Semester depending upon the place of employment or your preferred level.

Select the opposite level for your internship and indicate the semester you plan to complete the internship. For example, suppose you are working at the elementary level with students with mild to moderate disabilities. In that case, your internship should be at the secondary level, working with student(s) who exhibit moderate to severe disabilities. Indicate the semester you plan to do your internship.

4. Internship Placement Request

We will try to honor the teacher's internship request, provided it meets the levels and competencies identified by the teacher and field coach. In the Internship Placement Request section, specify:

- The district/school/program where the internship will take place.
- A description of how the 35 hours will be spent, such as teaching an extended school year, working in an after-school program, or working in another particular education class or program at the teacher's current school.
- The principal or site administrator of the program where the internship will take place.
- The onsite internship supervising teacher, or in the case of a program that does not have an onsite teacher, identifies the onsite supervisor.
- The name of the field coach.

5. Required Materials

Submit/complete the following materials at least two weeks before the SPED 2YALP VI Internship:

- Passing score on the PRAXIS II Special Education Generalist test #5355.
- Internship Application

6. Request Deadlines

Complete the internship at least three months before the expiration of your Alternative License.

7. Completion of the Internship

After the 35 hours, the teacher will submit the internship reflective journal to the field coach. The Journal is due within one month of completing the Internship. After reviewing the Journal, the field coach will submit documentation from the two formal observations that indicate the successful demonstration of the agreed-upon standards and indicators.

PPBOCES/UCCS Special Education Program SPED 2YALP VI Internship Application

| 1. C | omplete Identification Information: | |
|------------------|--|---|
| Name: | | Home and/or Cell Phone: |
| Mailing Address: | | Work Phone: |
| | State, Zip Code: | Email: |
| 2. | Generalist standards and indicators to be met du the Special Education Field Coach, who will obser | ring the internship. These will be determined with rve twice during the 35-hour internship: |
| 3. | In conjunction with your field coach, determine t Elementary or Secondary Internship. Circle the le Indicate the semester, year and disability categor | evel in which you will be completing your Internship. |
| SPE | D TIRP VI Internship | |
| Circ | cle: Elementary or Secondary | Semester: Year: |
| Circ | cle: Mild/Moderate or Significant Support Needs | Location: |
| 4. | Internship Placement Request: | |
| | ict:S nship Role/Position (Description of how you will spen | School/Program:d the 35 hours): |
| Inter | cipal/Site Administrator: Inship Onsite Supervisor/Teacher: Coach: | |
| 5. (| Check and Submit the Required Materials with TI Copy of passing scores for the PRAXIS II Special Educat | · · · · · · · · · · · · · · · · · · · |
| Signa | atures: | |
| Teac | | |
| | | ate: |
| | nship Onsite Supervisor/Teacher: | |
| Princ | cipal/Site Administrator: | Date: |
| Prog | ram Director Approved: | Date: |

PPBOCES/UCCS TWO YEAR ALTERNATIVE LICENSURE PROGRAM SPECIAL EDUCATION GENERALIST INTERNSHIP REFLECTIVE JOURNAL ASSIGNMENT

The Reflective Journal (SRJ) is an essential data-driven instruction (action research) assignment you must complete to graduate from the 2YALP and receive your teacher license. The SRJ requires you to plan, implement, and reflect upon a detailed, standards-based set of lessons, the goal of which is to improve the achievement of all the students in your class. Your Field Coach will assess your SRJ to ensure you meet critical performance-based standards for beginning special education teachers. The requirements of the SRJ are listed below. Please do what is necessary to fit them into your class's context, including your students' individual needs, your subject area, and the lessons you will teach.

Please consider these aspects in the implementation of your SRJ:

- Three individual lessons designed to be delivered to small instructional groups and the whole class.
- Lessons are focused on improving student achievement via data-driven instruction.
- All lessons should focus on the General Standards and indicators identified in your Internship Application.
- School goals and objectives should be given consideration when developing the SRJ.
- The lessons must address all of the guidelines and requirements.
- An SRJ submitted after the due date will result in a reduction in grade.

ASSIGNMENT

The SRJ consists of elaborate planning, teaching, and reflecting upon three (3) instructional sessions and a daily journal. See below for details regarding the assignment. This SRJ will be due two months before your Alternative License expiration date and within one month of completing your Internship.

Please upload the SRJ to Google Classroom, email it to your Field Coach for grading, and cc the Program Coordinator on the email.

EVALUATION

Each component of your SRJ will be evaluated using the attached rubric. **The score of each SRJ component must be at the proficient level or higher to "pass."** The total points awarded for this project will be based on the degree of proficiency for each component. Evaluation: This assignment will include proper spelling and grammar. Please proofread and edit your work.

FORMAT

Cover Page: The first page of your completed SRJ is a cover page, which includes the following information: your name, SRJ focus or theme, your school, your position, district, and the grade level.

<u>Appendix</u>: This section includes student work samples and other items

pertinent to this action research project.

^o Format: All components of the SRJ must be double-spaced, with one-inch margins and

12-point font. Number all pages. Use the same format throughout the SRJ.

COMPONENT 1 – ANALYZE THE TEACHING-LEARNING CONTEXT

The purpose of this component is to:

- 1. Summarize those aspects of the school, community, and classroom that will inform the planning, delivery, and assessment of the SRJ.
- 2. Demonstrate your knowledge of how individual differences, learner characteristics, and environmental factors impact teaching and learning.

Include the following:

- ✓ **Classroom characteristics** Describe the physical arrangement within your classroom (does your room set-up allow you to circulate/conference with students quickly). Describe the type of classroom support you receive from para-professionals, academic coaches, volunteers, etc.
- ✓ **Student characteristics** Describe the essential characteristics of the students in your classroom for whom you will be conducting the lessons. Include the number of students, the grade level(s), age, and gender. Include information on your students' cultural and socioeconomic background, language characteristics (including ESL), and specific information regarding special abilities and needs. Also, this section discusses any significant change in student achievement due to factors such as school-wide policies, new textbook adoptions, and modifications to the curriculum.
- ✓ **Curriculum characteristics** List the textbooks' titles and supplemental materials used within the lessons. Do not describe the unit in this section; instead, tell the curriculum of which the unit is a part.

COMPONENT 2 – LESSON PLANS

This component details the outcomes for the students in your SRJ. What will students know and be able to do when the internship is completed? **Base your goals and objectives.**

<u>On the Colorado Model Content Standards</u>. Goals and objectives should be stated appropriately: "The student will be able to..."

Please include the following:

• The Special Education 2YALP standards-based lesson planning form is located in the Google Classroom for developing lesson plans for three instructional sessions. Please include the Colorado Model Content Standards, Extended Evidence Outcomes, or Access Skills related to this action research project within these lesson plans. Clearly describe the instructional strategies you will use as interventions. Please place these strategies in the designated area of the lesson plan. You must include at least two strategies in each lesson plan.

COMPONENT 3 -ASSESSMENT

This component includes a description of the pre and post-assessments you will use. Ensure they align with the outcomes you stated for the lesson in Component 2. You may also utilize ongoing (formative) assessments within the SRJ. Please describe these assessments and attach copies.

- O Describe the pre-test you give before implementing the three instructional sessions (attach a copy).
- Describe the post-test you give after completing the three instructional sessions (attach a copy).

COMPONENT 4 - RESULTS

This component, to be completed when you have finished teaching the lesson, should provide a <u>factual</u> summary of how your planning and instruction affected student learning. How well did your students do? Describe factual results in your summary and <u>include graphics</u> (tables, charts, graphs, etc.) as appropriate.

✓ Pre and Post-Assessment Information – Create appropriate tables and graphs in which you list each student's pre and post-assessment scores. If applicable, disaggregate the data by grade level, gender, age, etc. Also, if appropriate, include a total group and student-by-student analyses.

COMPONENT 5 - REFLECTIONS/CONCLUSIONS

In this component, you will: (A) provide a written reflection regarding the totality and effectiveness of your planning and teaching and changes in achievement levels for the students participating in this research project. (B) Reflect on your daily practices.

A. Specifically address the following components (Please number your responses):

- 1. Did you raise the achievement level of the student(s) involved? If not, why not? Cite evidence.
- 2. What specific aspects of the lessons were effective? Which were ineffective? Why?
- 3. What would you do differently next time?
- 4. What did you learn about your teaching skills?
- 5. Questions for further exploration/research.
- 6. Describe the instructional strategies and interventions you found particularly helpful, which could be applied to future lessons throughout the curriculum.
- B. Daily Journal: The journal should be navigable, and the entries should include evidence of a high degree of reflective practice and personal responses to the day's activities and the 35 hours of the internship.

COMPONENT 6 – SUPERVISING TEACHER EVALUATION

See the Evaluation Form on Page 26.

SPECIAL EDUCATION REFLECTIVE JOURNAL RUBRIC

| RATING | RATING DESCRIPTION | POINTS |
|------------------------|--|-----------|
| Basic | The SRJ component demonstrates a basic level of skill and knowledge understanding but needs more detail to be helpful as a guide to teaching. The information could be more consistent, superficial, fragmented, and incomplete. The strengths in the component are overwhelmed by the weaknesses. Thorough component analysis needs to be more evident. No creativity or ingenuity. | <u>8</u> |
| Developing | The SRJ component demonstrates increasing skill and knowledge understanding through inconsistency and partial and inconsistent analyses. The overall quality of the component is beyond the introductory level but still needs to be at the proficient level. There is some creativity and ingenuity. | <u>12</u> |
| Proficient | The SRJ component demonstrates substantial skill, knowledge, and consistent understanding. The component meets the standard of proficiency or higher. The planning and organization of the component demonstrate considerable care and commitment, and this information is effectively communicated. Creativity and ingenuity add to the component. | <u>16</u> |
| Advanced Proficient | The SRJ component demonstrates consistent, comprehensive skill and knowledge understanding. The component exceeds the standard and includes distinctive and unusually sophisticated planning and problemsolving; these factors are effectively and insightfully communicated. Considerable creativity and ingenuity are noted throughout the component. | <u>20</u> |

SRJ SCORE

| # | Component Name | Points | | |
|----|--|--------|--|--|
| 1 | Analyzing the Teaching / Learning Context | | | |
| 2 | Plan | | | |
| 3 | Assessment | | | |
| 4 | Results | | | |
| 5 | Reflections / Conclusions | | | |
| TO | TOTAL POINTS/ 100 | | | |

TWO-YEAR ALTERNATIVE LICENSURE PROGRAM

SPECIAL EDUCATION GENERALIST SUPERVISING TEACHER EVALUATION

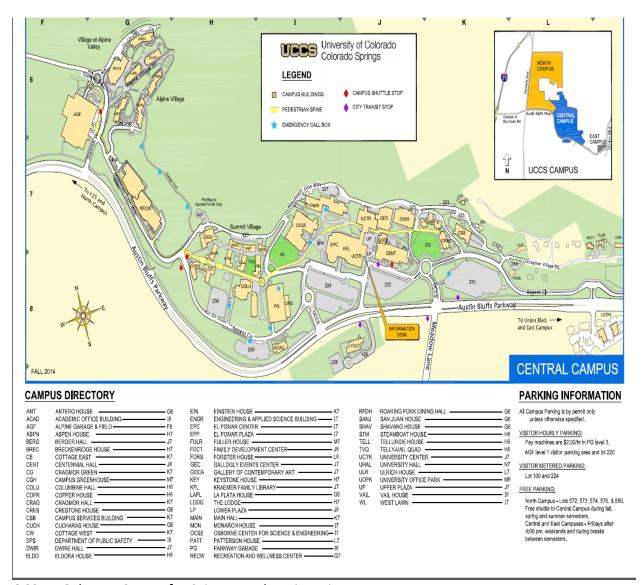
Please score each item using an A 0-4 scale. This evaluation contributes a possible total of 20 points toward the final grade for this semester. Your comments and examples are appreciated.

A. Classroom Management Skills: This includes completing daily routines, providing a positive learning environment, establishing effective relationships with students, setting clear classroom

expectations for behavior, and following through with behavior management plans. Comments: Score:___ Consultation Skills and Professional Relationships: This includes working cooperatively with the supervising teacher, paraprofessionals, related service providers, and parents. Comments: Score: C. Instructional Planning: This includes demonstrating the understanding of the content matter, conducting appropriate assessments, developing lessons based on assessment results, preparing daily lesson plans and varied activities, and maintaining documentation and records of student progress. Comments: Score: D. Conducting Lessons: This includes beginning and ending on time, frequent checks for understanding, pacing to fit the needs of students, providing specific feedback to students, giving clear instructions and criteria, allowing for ample practice opportunities, and monitoring room to assist students. **Comments:** E. Professional Behavior: This includes the ability to write and speak clearly and with few grammatical errors, modeling appropriate dress, exhibiting a positive attitude, accepting constructive feedback, and demonstrating self-control, responsibility, and dependability. Comments: Score: Total Score: _____ Supervising Teacher Signature: ______

Parking is free on Saturdays

Recommend parking on 3rd level in parking garage for easy access to Columbine Hall Dress comfortably and you are welcome to bring a laptop/IPad to class. Bring something to drink/eat during class if needed for the 5 hour session.



OCSE = Osborne Center for Science and Engineering COLU = Columbine Hall